# NOHEZZO NOVEMBER 2019 VENDOR REGISTRATION FORM



#### **Event Guidelines and Policies:**

It is important that you review all the guidelines and policies regarding your vendor booth. All Vendor information is due by Friday, November 22, 2019.

Please read all terms before signing this agreement.

Space will be granted in the order your vendor registration form is received. Vendors can register for vendor space online at www.Nohezzo.com/vendor-form

## **General Information:**

## **DATE and LOCATION**

Date: Monday, November 25th, 2019

Location: Il Bellagio Event Center located at 2121 W Hefner Rd Oklahoma City, OK (Corner of

Penn and Hefner inside the old Buy for less).

**Event time**: 7:30pm – 11pm

## **Vendor Passes:**

Each company will be given 2 badges and 6'x 6' booth space, your passes are to be picked up at the front door of the event center when you check in Monday, November 25th, 2019 at 6:00pm.

\*It is the responsibility of all vendors to obtain all permits, licenses, etc. The event committee reserves the right to prohibit the sale or distribution of materials that may be illegal, or considered offensive to others.

#### Package:

**<u>Booth display</u>**: Agreement provides for a 6" table and two chairs.

**Payment**: Full payment for Vendor booth must accompany application.

**Eligibility:** SB1K LLC reserves the right to determine eligibility of any vendor for inclusion in

this event.

## **Cancellation**:

Cancellations: Though we can plan for nearly everything, sometimes things just come up. All refund requests must be received in writing to <a href="StricklyBoutKash@gmail.com">StricklyBoutKash@gmail.com</a> 14 days prior to event. And cancellations are subject to a 50% service charge. Please email all request to <a href="StricklyBoutKash@gmail.com">StricklyBoutKash@gmail.com</a>. (Subject: Cancellation request). No request for cancellation or refunds will be accepted after November 11, 2019.

We recommend that you find a friend/ peer to use the booth the weekend of the show. Unfortunately close to the show there is no guarantee we can fill the space, so it will otherwise go unused.

## **Failure to Occupy Space:**

All payments made are allocated to certain show expenses. With that said we CANNOT ISSUE full refunds after an application has been processed because those funds have gone to pay for the space that have been reserved for you. If it is before November 11, 2019, we can issue a partial refund. If it is after November 11th, we CANNOT issue a refund, regardless the reason. Space not occupied by the close of the installation period will be forfeited and space may be resold, assigned, or used by SB1K LLC. No refunds will be made after Friday, November 11, 2019.

## **Installation &Use of Facilities:**

## **Use of Space:**

No booth occupant may assign or share space allocated without written consent to SB1K LLC. All displays must be confined to the booth space. All vendors must conduct business in their designated booth area only. Non-booth holders may NOT distribute merchandise or fliers of any kind inside of the venue.

<u>Construction of Booth Space</u>: Booth space should be arranged so they do not block exit signs nor obstruct the general view of other booths.

<u>Installation & Dismantling of Booths</u>: Installation may begin Monday, November 25, 2019 at 6:00pm, and dismantling must be completed by Tuesday, November 26th by 12am.

**Electrical:** One electrical outlet may be provided. Any additional electrical hookups must be cleared through SB1K LLC and payment for all added services will be the sole responsibility of the occupant.

<u>Fire and Safety Regulations</u>: All local regulations will be strictly enforced and both occupants assume all responsibilities for compliances.

<u>Damage to Booth Facility</u>: The occupant must surrender the space occupied in the original conditions. The occupant or its agents may not injure or deface facilities equipment or furniture. If damage does occur, the exhibitor is liable to venue.

**Security**: All exhibitors / vendor is advice to properly insure their property, which will remain in position and custody of each exhibitor at all times.

## **Responsibility of SB1K LLC:**

The exhibitor agrees to comply strictly with the terms and condition contained in the agreement between SB1K LLC and the Bellagio regarding exhibit premises. Each party agrees to assure and hold harmless the other from any and all loss, damages, and expense arising from the negligence or willful misconduct of the indemnifying party, its agent and employees to the performance duties of responsibilities under this agreement.

BY RESERVING A SPACE AND SIGNING THE REGISTRATION FORM, YOU ACCEPT THAT NONE OF THE FOLLOWING, BECOME ONE VOICE, SB1K LLC NOR ANY OF IT'S AFFILIATES, EMPLOYEES, VOLUNTEERS, OR ANY OF THEIR RESPECTIVE AGENTS ARE RESPONSIBLE FOR DAMAGE, THEFT, LOSS OF PROPERTY ON THE PREMIS BEFORE, DURING, OR AFTER THE SCHEDULED SHOW HOURS. YOU FURTHER ACCEPT THAT NONE OF THE AFOREMENTIONED SHALL BE HELD LIABLE OR RESPONSIBLE FOR WEATHER, FIRE, FLOOD, OR ANY OTHER ACT OF GOD, CITY, STATE, OR FEDERAL EMERGENCY WHICH MIGHT CLOSE THE CONVENTION LOCATION DUE TO NEGLIGENCE OR MISCONDUCT OF VENDORS.